



TAYLOR TOWN COUNCIL REGULAR MEETING AGENDA

Thursday Nov 6, 2025 @ 7:00 pm

Town Hall
425 Papermill Road
Taylor, Arizona

Mayor
Shawn Palmer
Vice-Mayor
Bill Baldwin
Council Members
Jason Brubaker
Sherry Cosper Duke
Kris Neff
Lynn DeWitt
April Williams

- Pursuant to A.R.S. 38-431-02, notice to hereby given to Taylor Town Council and to the general public that a Public meeting will be held at the Taylor Town Hall on the date listed above.
- The Town Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with A.R.S. 38-431-03; A.3 consultation for legal advice with the Town Attorney; A.4 consultation with the Town Attorney regarding possible litigation.
- Pursuant to the Americans with Disabilities Act (ADA), the Town of Taylor endeavors to make its meetings accessible to persons with disabilities. Please advise the Town Clerk's office at (928) 536-7366 at least 48 hours prior to the meeting for accommodation.
- Town meetings notices and agendas are posted in the Taylor Post Office, 25 S. Main Street; the Taylor Town Hall, and the Town of Taylor website www.tayloraz.org

CALL TO ORDER, PLEDGE OF ALLEGIANCE, INVOCATION

CALL ORDER: Mayor Shawn Palmer called the meeting to order @ 7:00 Pm

COUNCIL PRESENT: Jason Brubaker, April Williams, Sherry Cosper Duke, Chris Neff, Sherry Cosper Duke

STAFF PRESENT: Manager Gus Lundberg, Town Clerk Marcie Pawlik, Fire Chief Willie Nelson & Police Chief Bobby Martin

VISITORS: See List

PLEDGE OF ALLEGIANCE:

INVOCATION: Bob Cole

CALL TO THE PUBLIC: Public may comment on matters within Town jurisdiction but not on the agenda, subject to reasonable time and decorum. Council will take no action on matters presented. Council may respond to criticism, ask staff to review the matter or direct staff to include the matter on a future agenda. (A.R.S. 38-431.01H)

Bill Plants spoke about the need for volunteers at the food bank.

- They are moving between 2,000 and 3,000 pounds of food a week.
- The food bank is open five days a week and prepares over 100 meals a day.
- Thanksgiving meal:
- Serving on the 20th, starting at 11:30 AM.
- Looking for volunteers to be there at 11:15 or 11:00 AM.
- Needing local businesses and individuals for table sponsorships (\$100 per table). They also have meals on wheels, 30 a day, five days a week.

- Tegan Reidhead, the Navajo County Rodeo ambassador, introduced herself.
- She is a freshman at Snowflake High School and lives in Shumway.
- She won the pageant, which included speeches and interviews.

CONSENT AGENDA

All items listed below are considered routine and uncontroversial. Consent agenda is considered a single item and may be approved by a single motion to approve the Consent Agenda. Any single item removed from the Consent Agenda at the request of the Council, may be considered as a separate item.

A. Approve meeting minutes of Sept 4, 2025

B. Approve Sept 2025 Check Register

C. Approve Oct 2025 Check Register

Motion made by Jason Brubaker to approve the Consent Agenda.

Second by April Williams

Motion passed; Unanimous

DISCUSSION / POSSIBLE ACTION

1. Taylor Museum / Heritage Foundation Bob Cole

- Bob Cole discusses the Taylor museum's drum, which is almost 200 years old and played on the 4th of July.
- Cousin Steve Johnson promised his grandfather he would play the drum.
- The museum also has an anvil that people set off.
- People can visit the museum to learn more.

Tradition Hall of Fame

- The Hall of Fame started in 1959 and inducts one or two individuals/couples each year.
- The museum aims to connect people through artifacts, individuals, and stories.
- The museum wants to highlight the gratitude, persistence, and creativity of ancestors.
- The Hall of Fame logo includes the words "Taylor town Hall of Fame" and "gratitude, persistence, and creativity."
- The logo is displayed on a board with names on three-inch medallions.
- A book is being compiled with histories of Hall of Fame inductees.
- Two Sister Service missionaries are helping gather family history information.
- The book will be in alphabetical order.

Medallions and Sales

- Extra medallions were made and given to people.
- The medallions are now being sold for \$5 each.
- They have magnets on the back.
- There are some issues with the Hall of Fame, as not everyone is included.
- A disclaimer will be added stating that the Hall of Fame includes wonderful people, but there are many others who are not included.
- There are plans for another book to collect short stories of anyone who wants their ancestor displayed in the Taylor Museum.

250th Anniversary Celebration

- Bob Cole discussed with Chris what the town of Taylor will do to show patriotism in a special way during the 250th anniversary celebration in 2026.
- Taylor is a unique town with a drum, a 10,000-seat rodeo arena, and buttermilk syrup on their 4th of July breakfast.

NO ACTION

2. Fire Grant Agreement

- The Ak-chin Indian community awarded the town a \$244,000 grant for a new fire apparatus.
- Fire Chief Nelson explains the grant will be used to upgrade a type 3 truck.
- The current truck is constantly broken down.

**Motion made by Council Member Kris Neff to accept the award from tribe and allow manager to proceed.
Second by Sherry Cospier Duke
Motion passed; Unanimous**

3. Dog License Ordinance 02025-02 Amending Taylor Town code, Title 6, Chapter 6.10 Entitled “Dogs”

- Chief Martin explains updates to the animal license section of the town code.
- Changes include:
 - Allowing licenses to be valid for a full year from the date of purchase, in one and three-year increments.
 - Adding late fees and a 30-day grace period.
 - Increasing fees for repeated impoundments of dogs.
 - Requiring a jurisdictional hearing after a dog has been impounded five times.
- Fees have increased for biting dogs and quarantining those dogs.

Animal Control and Shelter

- Current impound fee for quarantine (10 days) is \$50, which does not cover the cost of keeping the dog.
- Dogs are impounded for 10 days to be tested for rabies if they bite someone.
- The shelter keeps animals for a maximum of 30 days due to kennel size and staffing limitations.
- Since June, no dogs have been euthanized due to the efforts of the new animal control officer, Harvey Beck.

Adoption and Community Outreach

- The town is planning to create an animal control Facebook page for the police department.
- There are plans to develop an adoption center, but legal considerations and liability waivers need to be addressed first.
- During the 30-day period, efforts are made to find new homes for the animals.

Rabies Shots and Town Tags

- Proof of rabies vaccination is required before a town tag is issued.
- Town tags expire at the same time as the rabies shot.
- The annual rabies shot and tag day on April 1st was discontinued because vets were unwilling to work for little to no compensation.

Ordinance Amendment

- An ordinance shall be read twice at two different council meetings.
- The agenda includes the first reading of an ordinance amending Title 6 regarding animals in the town.
- A suggestion was made to acknowledge the first reading of the ordinance and mention the amendment to Title 6.
- Instead of naming the amount of fines, the fees will be established by resolution of the town council and updated from time to time.

Ordinance Changes Presentation

- Changes will be presented at the next council meeting.
- The ordinance heading can be read tonight, and the word structure can be addressed on the final reading.

Fees

- All fees are assessed by the city of Snowflake as a police function and paid to the town of Snowflake.
- The city managers assess and modify the fees annually.

Reading the Ordinance

- April Williams read the 1st reading of ordinance 02025-02

NO ACTIONS

4. **Ordinance 02025-01 amending Title 17 and Title 18 of the Taylor Town Code authorizing administrative personnel to review and approve site plans, development plans, land divisions, lot lines adjustments, lot ties and preliminary plats, final plats, and plat amendments.**

House Bill 2447 Impact

- House Bill 2447 impacts the town's approval process for development situations, particularly preliminary and final plats.
- The bill states that public hearings cannot be required for preliminary and final plats after December 31, 2025.

Ordinance Drafting

- An ordinance is being drafted to address the changes required by House Bill 2447.
- The ordinance aims to allow staff to approve preliminary and final plats administratively.

Staff Coordination

- Plats are technical and require coordination with various departments, including fire and police, to ensure emergency services are satisfied.
- A matrix showing the affected areas of the town code is available.

Planning and Zoning Commission

- The Planning and Zoning Commission discussed the ordinance, clarifying that it primarily affects preliminary and final plats and site plans.
- General plan amendments, zone changes, and other permits still require public hearings.

Code Modifications

- The town code needs to be modified to replace "public hearing" with "approved administratively with staff" for preliminary plats, final plats, and site plans.

Review of Town Requirements

- There may be areas to maintain where deviations from town requirements for subdivisions don't require a public hearing, but formal requests for deviation would need to go to the PNZ board or town council.
- Proposed changes may have taken away some authority, so they will be reviewed and possibly removed.
- The main goal is to avoid conflict between town code and state law, as Title 18 states they will follow state law.

Staffing and Expertise

- The town doesn't need to hire someone new for this work, as it's not new and they haven't had many subdivisions.
- They use engineering firms to review subdivision applications, with internal review from fire, PD, building, water, and sewer departments.
- Titles like "planning, professional, and zoning" already exist in the code and refer to staff or whoever is qualified to handle the task.

State Requirements

- The state is trying to be friendly to housing and construction needs by removing red tape.
- The town can stipulate parcel sizes through zoning and has the ability to establish and change subdivision regulations.
- The platting process is about measuring an application against essential requirements for a new development.

Subdivision Ordinance

- The subdivision ordinance was put in place in 2007, and it may need to be revisited to see if the requirements are too high.
- Recent preliminary plats include the one by Worsley at Freeman Hollow and paper mill, the Sunridge, and the town subdivision of the business park.
- Amending Title 18 requires a public hearing, which will be advertised before the next meeting.

Reading the Ordinance

April Williams Read the 1st reading Ordinance 02025-01

NO ACTION

5. Resolution R2025-09 Accepting Public Utility improvements in the Gurr Subdivision

Resolution R 2025 09

- Resolution R 2025 09 is for accepting public utility improvements in the Gurr subdivision.
- The Gurr subdivision has completed the installation of their 6-inch looped water line.
- Developers have the option to give the town a bond for the cost of improvements or have the town hold the plat until improvements are made.
- In this case, the developer opted to have the town hold the plat until the water line was installed, which has now been inspected and approved by town staff.

Water Line Resolution

- Valves covers need to be raised up and have concrete around them when the road is built.
- The town inspected and approved the water line built by Ger subdivision.
- The town will assume maintenance for the water line.
- An engineer will provide the approximate value of the water line, which will be added to the town's books, increasing the water system value by \$236,000.

Motion made by Council Member Sherry Cospser Duke to accept Resolution R2025-09

Second by Kris Neff

Motion passed; Unanimous

6. Summary of Current Events:

A. Mayor Shawn Palmer

- Thanked Sarah Ramsay for making the town a better place to live.
- She created an advertisement and poster for a live nativity.
- She created a poster for the 2025 Turkey Trot 5K run.
- She created a poster for the Thanksgiving Scavenger Hunt on Saturday, November 15th.
- The trunk or treat event served 600 hot dogs and ran out in less than an hour and a half.
- April received an honorable mention.
- Winners included the bus barn, Katie (pool manager) and her son, the police department, and Maverick and Cooling.
- Little Caesars donated the prizes.
- Robin Mercer, who did the luminaries two years ago, is back and will be putting them in the cemetery.
- Rabbi Kahneman requested that the Jewish menorah be displayed from December 14th to 22nd, or for the entire month of December.
- Clean freak had a setback due to concrete issues and plans to open around the third week of December.
- The Circle K plans to pave the first week of December and open about a week after that.
- Industrial Park has a lot of buildings going up.
- Cottonwood Wash Park is three and a half miles long.
- A citizen called to express appreciation for the town council and staff, noting "many noticeable improvements day by day," including the well-maintained Rodeo, Parks, clean streets, and roadways.
- Another citizen, originally from Taylor, praised the town's beautiful cemetery, parks, recreation, and clean water, expressing pride in calling it home.
- The staff is appreciated for maintaining Freedom Park, including the solar lights.
- Freeman Park has green grass, a pond, an irrigation system, a walking path, and signage for the old Shumway bridge.

B. Council Members

- All Council members appreciate the work put into the Trunk or Treat event.

and all the towns work at the park.

C. Council Member Jason Brubaker

- The annual Chamber of Commerce Thanksgiving luncheon will be held next Wednesday at noon, featuring turkey and double-smoked ham.

D. Parks and Rec Sarah Ramsay

-Pool will be closed for two weeks, starting Saturday Nov 8th for scheduled maintenance, including acid washing, with the goal of the pool reopening on November 22nd.

Live Nativity will be held on December 8th and 10th, with three shows each night at 6:00, 6:30, and 7:00 PM.

Thanksgiving scavenger hunt with historical clues around town, offering certificates for free turkeys. Starts Nov 15th first clue at 9 AM.

Turkey Trot 5 k Run/walk November 27th @ Bike Park 1784 w 7th St. Snowflake. Starts @ 7:00AM

D. Manager Gus Lundberg

Gus recognized Sarah for her leadership in the region, particularly in aquatics.

- She hosted the first Northern Arizona Aquatics Symposium, inviting pool managers from the region and representatives from the Arizona Parks and Recreation Association.

Tractor Supply

- The property in Taylor is slated to have a sign put out.

- The development group asked for a 30-day extension on the closing date, which was originally scheduled for early December, due to ADOT application processes for highway access.

- The development received full committee approval in August regarding funding.

- Working with the Town of Snowflake to extend a sewer line across the street for the 27 acres owned by the town of Taylor.

Taylor Farms Drive

- Taylor Farms Drive is being fenced off because it is a private road, not a public road or easement.

- The road is not the sole legal access to any property, as accesses are off of Pinedale Road and the highway.

- The owners are closing the road due to liability concerns.

- The town is willing to work with the owners but cannot simply take over the road as it is not built to standard.

- Gus anticipates more inquiries and frustrations from residents.

- Gus has spoken with previous owners about a solution, but nothing was resolved.

7. Adjournment: There being no further business Mayor Shawn Palmer adjourned the meeting at 8:25 PM

Certification of Actions:

I hereby certify that the foregoing Actions are a true and correct copy of the Taylor Town Council meeting held on the 6th day of Nov 2025. I further certify that the meeting was duly called to order and that a quorum was present.

Dated this 6th day of Nov 2025

Marcie Pawlik