



**TAYLOR TOWN COUNCIL
REGULAR MEETING MINUTES
Thursday November 2, 2023 7:00 pm
Town Hall
425 Papermill Road
Taylor, Arizona**

Mayor Shawn Palmer Vice-Mayor Jason Brubaker Council Members Bill Baldwin Lynn DeWitt Sherry Cosper Duke Dustin Hancock Kris Neff

CALL TO ORDER: Mayor Palmer called the meeting to order at 7:00pm
COUNCIL PRESENT: Mayor Shawn Palmer, Vice Mayor Jason Brubaker, and Council Members Lynn DeWitt, Dustin Hancock, Bill Baldwin, and Kris Neff
COUNCIL ABSENT: Councilwoman Sherry Cosper Duke
STAFF PRESENT: Gus Lundberg, Sara Ramsay, Willie Nelson, and Geri Judd
VISITORS: See list
PLEDGE OF ALLEGIANCE: Led by Councilman Baldwin
INVOCATION: Offered by Councilman Hancock

CALL TO THE PUBLIC: Chief Martin announced the retirement of Cindy Williamson from the Snowflake-Taylor Police Department.

CONSENT AGENDA

- A. Approve meeting minutes of October 5, 2023
- B. Approve October 2023 Check Register
- C. Approve Update to IGA with Arizona Department of Revenue for Tax Administration

Motion by Vice Mayor Brubaker to approve the consent agenda as presented; seconded by Councilman Hancock.

RECOGNITIONS: Recognition of Snowflake High School Boys Soccer Team

DISCUSSION/ACTION ITEMS

- 1. Public Hearing Regarding Ordinance O2023-03 Town Code Text Amendment Blocking Traffic**
Mayor Palmer opened the public hearing. Receiving no public comment the hearing was closed.
- 2. Second Reading of Ordinance O2023-03 by Title Only and Consideration of Adopting Text Amendment**
Councilman Kris Neff read Ordinance O2023-03 by Title Only.

Motion by Councilman DeWitt to adopt Ordinance O2023-03; seconded by Councilman Baldwin; motion carried 6-0 with Mayor Palmer, Vice Mayor Brubaker, and Council Members Baldwin, Hancock, Neff, and DeWitt voting in favor.

- 3. Discussion and Action Regarding Signage for Reed Hatch Cemetery**
Gus said a citizen has concerns regarding use in the cemetery. Staff is recommending signage be placed regarding expectations of behavior in the cemetery.

Council discussed some minor changes to the proposed signage.

Motion by Councilman DeWitt to approve signage in the cemetery; seconded by Councilman Hancock; motion carried 6-0 with Mayor Palmer, Vice Mayor Brubaker, and Council Members Baldwin, Hancock, Neff, and DeWitt voting in favor.

- 4. Discussion Regarding Request for Luminary Event at Reed Hatch Cemetery**
Robyn Mercer requested permission to place Christmas luminary lights in the cemetery, Ms. Mercer is willing to provide 100 luminaries lite with battery operated candles and invites anyone interested to help light them on Christmas Eve.

Mayor Palmer and Vice Mayor Brubaker offered to contribute to the luminaries. Councilman DeWitt suggested utilizing Just Serve to seek volunteers.

5. Discussion and Action Regarding Construction Contract for Bleacher Addition with American Commercial Contracting

Gus said at the last meeting ACC was selected to move forward with the bleacher project, there have been some minor changes to the design; the proposal is to relocate the current handicap bleachers to the West; a catwalk will be placed along the top of the bleachers; the design has open space underneath like the current large bleachers; there will be an ADA handicap ramp installed.

Motion by Mayor Palmer to authorize Town Manager, Gus Lundberg to execute the contract with American Commercial Contracting with an amount not to exceed \$1,416,841.14 and authorize the budget transfer of \$450,000 from the General Fund Contingency budget to the Parks Department budget; seconded by Councilman Hancock; motion carried 6-0 with Mayor Palmer, Vice Mayor Brubaker, and Council Members Baldwin, Hancock, Neff, and DeWitt voting in favor.

6. Discussion and Action Regarding Approval of Business Park Final Plat

Gus said there was some delay getting the business park plat before the Planning & Zoning Commission; the Commission had now approved the plat. Zack Barlow with Ironside Engineering has been working with staff to come up with the first phase plan.

Vice Mayor Brubaker asked if elevation of the land help shape the various lot boundaries. Zack said different sized lots gave a variety; there are already utility sub outs in place and the proposed plan ensures each lot has access to utilities.

Gus said one change was the intersection previously discussed does not work with the design; Airport Loop Road will run from Willow Lane to the highway. Gus said the small road that serviced Kompo Care needs a name. Council discussed possible street and subdivision names; Cessna Way was chosen for the road and Airport Industrial Park as the subdivision.

Motion by Councilman Baldwin to approve the Airport Industrial Park Final Plat; seconded by Councilman DeWitt; motion carried 6-0 with Mayor Palmer, Vice Mayor Brubaker, and Council Members Baldwin, Hancock, Neff, and DeWitt voting in favor.

7. Discussion and Action Regarding Bid Award for Casa Linda Road Widening Project

Gus said Casa Linda needs improvement and a safe place to walk without interfering with resident property; the original design is to add sides to the street, some areas would be at the right of way; second option is to shift the road in a few areas and have 30 feet of pavement plus a pedestrian/bike lane. Hatch Construction and Western Grade submitted bids; Hatch was low bidder on the first design; an adjustment came in a bit more due to a miscalculation by the engineer for material quantity.

Councilman Hancock asked where the funds are coming from; Gus said the project will come out of the streets budget, there is no grants for the project.

Motion by Councilman DeWitt to award the Casa Linda Road project to Hatch Construction for \$436,181; seconded by Councilman Hancock; motion carried 6-0 with Mayor Palmer, Vice Mayor Brubaker, and Council Members Baldwin, Hancock, Neff, and DeWitt voting in favor.

8. Discussion and Action Regarding Bid Award for Willow Lane Street Improvement

Gus said there is \$400,000 in funding dollars for this project because it allows for an alternative route to the highway; this initially was a sidewalk project with some road, curb, and gutter work. The base bid is for sidewalk, curb, and gutter from Main Street to 400 East with pulverizing and laying down asphalt. The bid alternative was to continue from 400 East to Love Lake with an additional \$100,000 from the town the road can be done from Main Street to Love Lake Rd.

Motion by Councilman DeWitt to award the Willow Lane Street Improvement Project to Hatch Construction for \$540,602; seconded by Councilman Hancock; motion carried 6-0 with Mayor Palmer, Vice Mayor Brubaker, and Council Members Baldwin, Hancock, Neff, and DeWitt voting in favor.

9. Discussion and Action Regarding Contract Award for Economic Development Consultant for Business Park Property Sale

Gus said with the creation of the industrial park subdivision the town attorney recommended hiring a real estate professional to sell the lots; Dave Mills has given a proposal to market and sell the property.

Vice Mayor Brubaker thanked Mr. Mills for providing qualifications and experience and is comfortable with the contract and pricing. Mr. Mills said his license covers the State of Arizona, he owns SEI Real Estate.

Motion by Councilman Neff to award Dave Mills the project of Economic Development Consultant for the Airport Industrial Park; seconded by Councilman Hancock; motion carried 6-0 with Mayor Palmer, Vice Mayor Brubaker, and Council Members Baldwin, Hancock, Neff, and DeWitt voting in favor.

10. Summary of Current Events:

A. Mayor: Trunk or Treat was successful; Chamber of Commerce awards banquet.

B. Council Members: Vice Mayor Brubaker appreciative of Charlotte Hatch and the Chamber; Chamber Thanksgiving lunch is Wednesday November 8th.

C. Town Manager

11. Adjournment: There being no further business Mayor Palmer adjourned the meeting at 8:35pm

Certification of Minutes:

I hereby certify that the foregoing minutes are a true and correct copy of the Taylor Town Council meeting held on the 2nd day of November 2023. I further certify that the meeting was duly called to order and that a quorum was present.

Dated this 2nd day of November 2023

Geri Judd-Town Clerk