



## TAYLOR TOWN COUNCIL REGULAR MEETING MINUTES

Thursday March 2, 2023 7:00 pm

Town Hall  
425 Papermill Road  
Taylor, Arizona

**Mayor**  
Shawn Palmer  
**Vice-Mayor**  
Jason Brubaker  
**Council Members**  
Bill Baldwin  
Lynn DeWitt  
Sherry Cosper Duke  
Dustin Hancock  
Kris Neff

**CALL TO ORDER:** Mayor Palmer called the meeting to order at 7:00pm  
**COUNCIL PRESENT:** Mayor Shawn Palmer, Vice-Mayor Jason Brubaker and Council Members Bill Baldwin, Dustin Hancock, Kris Neff, Lynn DeWitt  
**COUNCIL ABSENT:** Councilwoman Sherry Cosper Duke  
**STAFF PRESENT:** Manager Gus Lundberg, Fire Chief Willie Nelson, and Clerk Geri Judd  
**VISITORS:** See list  
**PLEDGE OF ALLEGIANCE:** Led by Councilman Hancock  
**INVOCATION:** Offered by Councilman Neff  
**CALL TO THE PUBLIC:** None

### CONSENT AGENDA

- A. Approve meeting minutes of February 2, 2023
- B. Approve February 2023 Check Register
- C. Approve Opioid Settlement Proceeds Intergovernmental Agreement
- D. Approve Second Agreement with Five New National Opioid Settlements
- E. Approve Resolution R2023-02 DEMA Authorized Representative
- F. Approve Resolution R2023-03 Fair Housing Month

**Motion by Councilman DeWitt to approve the consent agenda as presented; seconded by Councilman Hancock; motion carried 6-0 with Mayor Palmer, Vice-Mayor Brubaker, and Council Members Baldwin, Hancock, Neff, and DeWitt voting in favor.**

### DISCUSSION/ACTION ITEMS

- 1. Public Hearing Regarding Ordinance O2023-01 Planning & Zoning Commission Compensation**  
Mayor Palmer opened the public hearing.

Jack Babb said he asked Gus about compensation for Commission members; members spend time reviewing requests and looking at proposed property changes.

John Williams said being on the Commission is voluntary; he looks at projects to get an understanding of what is before the Commission.

Mayor Palmer closed the public hearing.

- 2. Second Reading of Ordinance O2023-01 Planning & Zoning Commission Compensation by Title Only**  
Vice-Mayor Brubaker gave the second reading of Ordinance O2023-01 by title only.

- 3. Discussion and Action Regarding Ordinance O2023-01 Planning & Zoning Commission Compensation**  
Gus said after working with the Town Attorney this Ordinance will amend the Town Code permitting Council to set a compensation rate for the Planning & Zoning Commission. The Ordinance will be in effect 30 days from today.

**Motion by Councilman DeWitt to approve Ordinance O2023-01 Planning & Zoning Commission Compensation; seconded by Councilman Baldwin; motion carried 6-0 with Mayor Palmer, Vice-Mayor Brubaker, and Council Members Baldwin, Hancock, Neff, and DeWitt voting in favor.**

**4. Discussion and Action Regarding Resolution R2023-04 Planning & Zoning Commission Compensation**

Gus said if approved, this Resolution will be in effect April 2, 2023.

Vice-Mayor Brubaker asked if the Commission is given assignments. Jack Babb replied that they insure the Town Code is followed.

Mayor Palmer asked if there were comparisons for rates. Gus replied some municipalities had compensation and others had minimal or none.

Jack Babb said this next meeting they have 4 projects to address. Mayor Palmer said sometimes it affects them financially, but no one does it for that, it's about the community.

Vice-Mayor Brubaker said he is comfortable with \$125 per month. Councilman Baldwin said \$100 is fair Councilman Hancock and Neff said \$125. Councilman DeWitt said he is for either.

Mayor Palmer thanked the Council and the Commission for their efforts and time.

**Motion by Mayor Palmer to approve Resolution R2023-04 Planning & Zoning Commission Compensation with a rate of \$125 monthly; seconded by Vice-Mayor Brubaker; motion carried 6-0 with Mayor Palmer, Vice-Mayor Brubaker, and Council Members Baldwin, Hancock, Neff, and DeWitt voting in favor.**

**5. Discussion and Action Regarding Update to Employee Personnel Rules and Regulations Policy**

Gus said the proposed training and education is to reimburse tuition for those that want to further their education, or specialty certificates that would benefit the town. He said there would be an agreement signed by the employee. After consulting with the Personnel Attorney, it was recommended to have a weapons policy; only permitting sworn officers to carry a weapon.

Mayor Palmer asked if the weapon policy was there, what repercussions would there be? Gus said it would be a matter of policy.

Councilman Neff said some employers don't allow weapons at the job site. Councilman Baldwin agreed.

Councilman Hancock said he's had workplaces not allow weapons, when on company time it brings the employer into it should something happen.

Vice-Mayor Brubaker said a weapon is stored in a locked car, but not on the job.

Mayor Palmer said if something happened, and the weapon saved lives it would be different.

Gus said the tuition reimbursement amount was taken with NAU as an example, and likely won't go to that amount. The Town only hires certified Fire Fighters and EMT's having more trained personnel allows the Town to have advanced life support. Chief Martin said they compensate those who seek education to benefit the community.

Councilman Hancock asked what happens if employees leave after they get training. Gus said if the employee leaves all the town has is the last paycheck with no recourse to get money back.

Chief Nelson said currently employees are asked to fill a position and get certified at their cost, taking away from wages, this policy provides more incentive to have employees improve and be more valuable.

**Motion by Vice-Mayor Brubaker to approve the update for Education and Tuition Reimbursement extending the agreement time to commit to employment term to 3 years, and to table the update to section 29.14 Possession of a Weapon; seconded by Councilman Neff; motion carried 6-0 with Mayor Palmer, Vice-Mayor Brubaker, and Council Members Baldwin, Hancock, Neff, and DeWitt voting in favor.**

**6. Discussion and Action Regarding Purchase of Capital Assets for the Shared Swimming Pool and Police Department**

Gus said the Town of Snowflake is having some concerns with their budget expenditure limit; they have a variety of projects going; and it would be helpful to keep the pool project and police vehicle purchase moving forward.

Snowflake has requested that Taylor assume some of the capital projects and in the next budget year the capital would be sold back to Snowflake.

Gus said he is seeking approval to move forward with an agreement and assume paying bills on the pool and police vehicle purchase; Councilman DeWitt asked at what cost; Gus replied a few hundred thousand.

Councilman DeWitt asked if the pool was over budget and would this solve the problem; Gus replied yes.

Vice-Mayor Brubaker asked if there should be a cap. Gus said when we have an agreement, we will know an amount. Gus said our budget has a large contingency fund that was budgeted this year and funds can be utilized from there.

**Motion by Councilman Dewitt to approve the purchase of the Town of Snowflake’s shared swimming pool and Police Department Capital Assets; seconded by Councilman Hancock; motion carried 6-0 with Mayor Palmer, Vice-Mayor Brubaker, and Council Members Baldwin, Hancock, Neff, and DeWitt voting in favor.**

**7. Summary of Current Events:**

- A. Mayor: Toured swimming pool and encourages others to take a tour. Mayor Palmer, Vice-Mayor Brubaker and Gus met with legislators regarding the food tax. Ground Hog breakfast was a success.
- B. Council Members: Councilman Neff, July 4<sup>th</sup> program speaker set, need a stump speaker, Hall of Fame set. Vice-Mayor Brubaker meeting at college to offer 2 bachelor’s degrees transferable to State Colleges.
- C. Town Manager: Trappers lot being cleared, there will be a farmer’s market on that lot this summer. Airport Loop Road is nearing completion. Weeks away from bidding project to address Millet Swale detention basins.

**8. Adjournment:** There being no further business Mayor Palmer adjourned the meeting at 8:25pm

***Certification of Minutes:***

I hereby certify that the foregoing minutes are a true and correct copy of the Taylor Town Council meeting held on the 2nd day of March 2023. I further certify that the meeting was duly called to order and that a quorum was present.

Dated this 2nd day of March 2023

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Geri Judd-Town Clerk